

CAPE GEORGE COLONY CLUB
BOARD MEETING
January 16th 1997

Meeting was called to order at 7.10 p.m.

Roll Call: Linda Cooley, Pat O'Grady, David Aldrich, Betty Cherrett, Fred Evans.
and Manager, George Castaneda were present
Dale Huselton, Bud Critchfield, did not attend.
Approximately. 16 members were in attendance.

Action on Minutes:

The minutes of December 15th 1996 Board Meeting were read and accepted by the Board.

Treasurer's Report:

Fred Evans presented a quarterly treasurers report as follows:-

Checking Account	\$ 2,712.
Operating Account	\$ 56,155.
Reserve Account	<u>\$ 154,829.</u>
Balance of 12/31/96	\$ 213,696.

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Fred Evans format for presenting the quarterly treasurers report was well received by The Board and members present.

Committee Reports:

BUILDING: Wells Gibson reported that building permits have been issued to:-
Steve Simpson, Highlands. Replacement of Home to Paul Allen, Village. Building 8'x10' to Jack England, Colony

MARINA: Alvin Wylie reported that Leavitt Trucking completed dredging of the Marina entrance, January 9th. Four cedar containers for the trash cans by the mailboxes have been completed and will be installed next week. There was a flooding problem in the Marina shop. No damage sustained. We have lost one of our mooring buoys. It is unknown as to whether it was stolen or broken loose. No progress has been made on the power to the docks. "We are still trying to get someone to supervise the work."

SOCIAL CLUB: A report was read for Doris Seeley. Marilyn Bennett and her helpers did a wonderful job on the Christmas Project, and due to the generous donations of Cape George residents, we were able to meet the needs and wants of the two families we sponsored. The New Years get together was attended by 26 people. It was a enjoyable evening of good snacks and good companionship. There will be a Social club meeting on January 17, at 10am in the Clubhouse.

ROADS: The Road committee met on January 6th with the major storm damage areas being discussed and possible solutions. Coleman Road, Huckleberry Place, and Hemlock, Ridge, Spruce, Dennis, and Maple Road in the Village all had problems. Further discussion on Snow plowing as it related to a new snow plow blade on the front of the truck. Other problems related to staffing, clearing ditches, replacing drainage pipe, and financial cost of repairs were discussed.

MEMBERSHIP: Gerald & Nancy Lund.

ENVIRONMENTAL: 11 members of community volunteered a total of 22 hours cleaning out blackberry bushes in Coleman Park. The problem of runoff from the Ravine needs to be addressed. The status of the Tamarack tree has been reported to the Board. We recommend removal to protect existing trees.

MANAGERS REPORT: Within the next few weeks. Administration, Road Committee and the Environmental Committee will be working together to repair the damage caused by the heavy rains and melting snow. Mac and I will be working in the pool area, The new accounting system is fully operational, delinquency notices will be sent to members who have not paid their first quarter assessments. I was instructed by the Board to send a letter to the property owner who has the green bus stored on his lot, informing him that the bus is to be removed by the end of the month. I have been in contact with Jefferson Transit to see if we could get bus service to the Colony, Village, and Highlands. Survey slips will placed in your boxes for your response.

Information: Letters were received from:-

Richard and Nadine Miles.

Response or contact will be made with them by the Board.

Date set for study on Fee Procedures.

Audit Report available at office.

Member Participation:

Two members expressed their concern's regarding parking of unlicensed vehicles.

Business:

The following motions were made, seconded and approved.

To adopt a sign regulation that was reviewed by the Board that will limit the size, type, location and time limit of any sign posted. :- (4-0)

This regulation recognizes the need to protect the safety and welfare of the people and the need to maintain an attractive appearance in the community. A number of signs are prohibited. Each lot will be allowed one temporary sign not to exceed three square feet in sign area, with a height limit of 5 feet from the ground. No sign may be placed within the road right of way nor within any Cape George Colony Club community owned property. Exceptions have been made to cover such signs as;- i.e. House numbers, Garage and yard sale, Real estate open house sign, and others. Permits are not required but the Board of Trustees authorizes the club manager to remove non-conforming signs at his discretion after informing sign owners and requesting sign removal.

To adopt a regulation for Business activity has been reviewed and adopted by the Board. (4-0)

The Cape George Community is a private residential area and it is the Board of Trustees' intention to prevent unnecessary movement of personnel, clients and/or materials, in and out, for activities which may disturb the residents. Individual members may be involved in certain business related activities which would not disturb or be known to others, e.g. compiling data associated with an outside business, records and orders for a distributorship, private sales to members of certain household and personal products, etc. These types of activities are permitted by the Board. However, should the activity become disturbing to members, the Board has the authority to require it to be discontinued without any claim upon the Board or Cape George Colony Club.

The owner of property located at 12 Queets shall be directed to make changes to his driveway connection to Cape George Colony Club's right of way, to conform to Building Guidelines within 60 days.(4-0)

As stated in the Building Guideline's

To allow the Environmental to remove ailing Tamarack tree:- (4-0)

The Tamarack tree is located on the NE corner of Palmer Drive and Cape George Drive. The condition of the tree has worsened and is beginning to affect the two adjacent Sequoia redwoods. Removal recommended to protect existing trees.

To contact ADA Engineering Consultants for recommendations to repair damage by flooding, also damage of roads and drainage system:- (4-0)

To have ADA Engineering to review Coleman Slide Project. Review Huckleberry drainage and prepare estimate for new drain along the E. side of street.

An A.F.E. for \$1,000. To continue landscaping of the North end of Cape George Clubhouse . (4-0)

Landscaping theme is to continue around the north side of the clubhouse. The same landscaper will be utilized. The project will include hardy plants, grasses, and low trees. Committee funds were previously raised for projects such as this.

To adopt a Resolution to transfer funds in the amount of \$28,606.78 designated as Water Growth Fund money be transferred from Seafirst Investment Reserve Account #51116630 to Checking Account #30620918. (4-0)

Whereas the Board of Trustees of Cape George Colony Club is authorized to transfer Reserve Funds, and whereas the Board deems it necessary to make such transfer in order to meet a debt obligation to Aurora Engineering Inc.

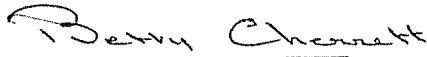
Announcement

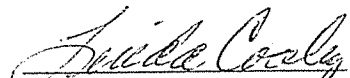
Study Session February 11th 1997
Board Meeting February 13th 1997

Adjournment 8.15 p.m.

Respectfully submitted

Approved


Betty Cherrett Secretary


Linda Cooley President

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
February 10th 1997 ---5.pm

Meeting came to order at 5.00 p.m.

In Attendance: Linda Cooley, Bud Critchfield, Fred Evans, Pat O'Grady
Betty Cherrett, and Dave Aldrich.

With Attorney Tom Jackson and Manager, George Castaneda.

The meeting was moved into closed executive session to discuss legal matters with the attorney

After discussion with attorney Tom Jackson, the meeting was adjourned at 5.45 p.m.

Meeting was opened at 5.46 p.m.

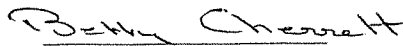
A motion was made, seconded and approved:- That George Castaneda. Property Manager:- Be instructed to notify the owner of Lot 38 Division 4 to remove the mobile home recently moved onto that lot, from the confines of Cape George Colony Club by February 21st 1997 (5-0).

Study session of Fine schedule followed.

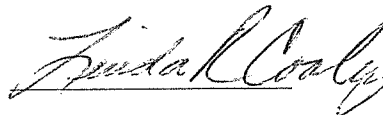
Meeting adjourned at 6.45

Respectfully submitted:-

Approved by:-



Betty Cherrett, Secretary



Linda Cooley, President

CAPE GEORGE COLONY CLUB
BOARD MEETING
February 13th 1997 --7 p.m.

Meeting was called to order at 7.10 p.m.

Roll Call: Linda Cooley, Pat O'Grady, David Aldrich, Betty Cherrett, Fred Evans, Bud Critchfield, and Manager, George Castaneda were present.
Approximately 25 members were in attendance.

Action on Minutes:

After corrections the minutes of January 16th were read and accepted by the Board.

Treasurer's Report:

Fred Evans presented the treasurers report as follows:-

Checking Account	\$ 57,616.
Operating Account	\$ 56,384.
Reserve Account	\$ 126,811.

Total Cash Balances as of 1.31.97	\$ 240,811.
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Committee Reports:

ROADS: ADA report on Storm damage to Colman Drive and Huckleberry Place.
Outline of work needed was reviewed.

MEMBERSHIP: Marty & Orietta H. **Bluewater**. Louis & Medeline **Saenz**.

ENVIRONMENTAL: The Environmental Committee is looking into the feasibility of purchasing easements for access to Colman drive from Marine place. Request was made for a check in the amount of \$150.00 from their portion of the memorial Funds to purchase and plant shrubs around the four entrance signs to the Village.

POOL COMMITTEE: With donated funds the Pool Committee is looking into the cost of painting walls and purchase of new life buoys.

MANAGERS REPORT: Paneling of the walls of the pool has started and we have received paint for the pool bathroom floors. The Marina Gate project is almost ready to go. An AFE to the Board in the amount of \$1,000 to repair Colman Drive will be submitted. Results from the 'Bus Survey' were noted. THANK YOU to Mel Hurley for building the closet addition at the clubhouse entrance. Mel did a fine job on the this project and we all appreciate it.

Information: Letters were received from:

Jefferson County Board of Commissioners for use of the Clubhouse for a meeting that focuses on issues and concerns of citizens. As the general public will be invited, a recommendation was made to the Commissioners that the Cape George Road Fire Hall would be more convenient.

Notify Manager of parked vehicles without 'Cape George Logo.'

Signs that reflect information such as:- This is a Private Community-Members only"
or other appropriate wording will be looked into.

Member Participation: Concern of members that their vehicles may be towed, as Cape George decals are placed in different areas on their vehicles and may not be noticed.

Discussion regarding placement of a Mobile Home on Pine Drive followed.

Business:

The following motions were made, seconded and approved.

Motion to adopt the Fine Policy, M1S06-(97) and Fine Schedule MIS07-(97) to be in effect April 1, 1997:- (5-0).

The procedures for levying fines will be mailed to all members.

Motion to adopt The Fills and Earthwork Regulation PP10-(97): (5-0) No member or his agent will make any pre-construction fill or perform earthwork modification to any property that will effect the adjacent right of way without first obtaining a permit.

Motion to adopt Parking Regulation CP12-(97) effective immediately, except that existing Members who are not in compliance will have until January 1998 to correct. (5-0) Parking regulations refer to parking on Cape George paved roads, right of ways, and parking areas. Cape George Maintenance vehicle's are exempt from this rule.

An A.F.E. for \$1,000 for Repair of Colman Drive: (5-0) To repair the washout caused by heavy rain and runoff on Colman Drive.

Motion to authorize that a \$150.00 check be issued to Lou Cane or her designee from the Memorial fund, for use by the Environmental Committee to purchase shrubs for planting at Village entrances.(5-0) A request for a check in the amount of \$150.00 from the Environmental portion of Memorial Funds to purchase and plant shrubs around four entrance signs to Cape George Village.


Announcement

Study Session March 11th 1997
Board Meeting March 13th 1997

Respectfully submitted

Approved


Betty Cherrett Secretary


Linda Cooley President

CAPE GEORGE COLONY CLUB

BOARD MEETING

March 13th 1997 --7 p.m.

Meeting was called to order at 7.10 p.m.

Roll Call: Linda Cooley, Pat O'Grady, David Aldrich, Betty Cherrett, Bud Critchfield. and Manager, George Castaneda were present. Approximately 20 members were in attendance.

Action on Minutes:

Minutes of February 13th were read and accepted by the Board.

Treasurer's Report:

Betty Cherrett presented the treasurers report as follows:-

Checking Account	\$ 3,640.73
Operating Account	\$ 94,739.78
Reserve Account	\$ 139,151.87

Total Cash Balances as of 2.28.97	\$ 237,532.38
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Committee Reports:

ROADS: Harry Hider suggested that the Road Committee and Cape George Board members should meet to review the reports that his committee have submitted these past two months.

MARINA: Arvin Wylie reported that due to the inclement weather no major projects were completed. The missing mooring buoy and chain has not been found, replacement should be in place in the next few weeks. The successful turn-out for the salmon derby, netted a little over \$200.00. It appears that moorage and rampage dues have been paid. Marina 'people' have cleared some of the trees on the beach.

MEMBERSHIP: New members for the month: Lezlie and Brem. **Rehkopf.**

ENVIRONMENTAL: The Environmental Committee submitted to Board members a recommendation on future drainage for Colman Drive. Understanding that financial constraints may prevent our community from pursuing some of the recommendations. Chuck Berger, Chairman expresses the committee's concern over future major damage to the Ravine Trail area and the primary drainage basin in our development is paramount to our request.

POOL COMMITTEE: The Pool Committee will enhance the appearance of the swimming pool area. 20 colorful banners will be hung over the pool. They will also be looking at estimates for painting the concrete below the paneling and paint for the walls above the paneling. Donated funds will be used for these projects. Three people have volunteered to help test the pool chemicals on weekends, a training session will be provided. Members of the pool committee will take care of washing and re-hanging shower curtains when needed.

SOCIAL CLUB: The February 22nd pot luck was very successful and entertaining. The next pot luck is on March 15th. with a short program of bluegrass and country piano music by Jim Nyby. A Ladies Luncheon has been planned at the Shanghai Café. Traditional Easter Service will be held at 7 am on March 30th. Continental Breakfast will be served after the service.

MANAGERS REPORT: The erosion damage at Colman Drive has been repaired by Seton Construction at a cost of \$940.00. On March 19th trenching across Colman Drive and placing a drain pipe under the road to connect catch basins will occur. Colman residents have been notified that the road could be closed for a couple of hours. Paneling of the pool walls should be completed by early next week, also preparation to paint the pool bathroom floors. We are now ready to proceed with the Marina Drive security gate which is to be placed at the entrance of Marina Drive. On the status of the green bus a meeting with the owner is being arranged.

Member Participation : No member participation.

Information:

Marina Drive Security Gate. ----- A six month old bid was approximately \$3,700.00.
Car with no CG sticker was towed from beach area on Sunday.
Long Range Planning needs chairman and more members.
Jim Pickrell & Betty Cherrett will work on a possible addendum to Building Guidelines.
- any comments may be addressed to them.
Any questions about building permits are to be addressed to the manager until further notice.

**Thanks to Wells Gibson & John Walls for their years of service
on the building Committee.**

The Board does not recognize or acknowledge unsigned letters.

Letters: Red Ribbon Welcome
Carla VanderVen
William Magrillio.

Business:

The following motions were made, seconded and approved.

Motion that the Memorial Committee be authorized to issue a check to a designated member of the Pool Committee in the amount of \$315.00 for the purchase and installation of banners to be hung from the ceiling over the swimming pool. (4-0).
Banners will be purchased with donated funds.

Motion that the Social Club Be authorized to purchase six 8' tables and two 6' tables for the Community Center from the bazaar funds that were allocated to the Social Club. (4-0)
Donated bazaar funds to the Social Club will be used for these purchases.

Motion that the regulation on Junk (Non-Serviceable Vehicles, NO PP12(97) be adopted. (4-0)

This regulation is intended to clarify "lot owners serviceable vehicles" as covered by the Building Guidelines. Junk (non serviceable) vehicles are described herein and may not be parked on the owner's property in open view.

A junk (non-serviceable) vehicle or any unlicensed vehicle may not remain in public view on any property within the confines of Cape George Colony Club for more than ten days. Upon observation of what appears to be a junk vehicle, the Club Manager shall give written notice to the offender that said vehicle must be removed within 10 days from the date of notice.

"Junk Vehicle" as defined by Washington State Statue RCW 46.55.010 is: (1) Stripped, wrecked or otherwise inoperable due to mechanical failure, and (2) has not been repaired because of mechanical difficulties or because the cost of repairs required to be operable exceeds the fair market value of the vehicle; provided however, if such vehicle is currently registered for operation on public roads and is insured under the requirements of state statue..., then it is presumed not to be a "junked vehicle".

Motion that authorization be granted to print updated Cape George Colony Club directory to be distributed to members desiring them at a cost of \$2.50 each. (4-0)

Charge for Cape George directory will be used to offset printing costs.

Motion that all Cape George Colony Club committees submit to the Board of Trustees by May 13th, 1997 (May Study Session) a comprehensive 5 year plan of proposed expenditures, including a explanation of the need for the expenditure, when it is expected that the expenditure will need to occur, the ramifications of not making the improvement, and any other pertinent data the committee feels is appropriate. (4-0)

This 5 year plan will inform the Board as to what the committees see to be the needs of the community.

Motion to adopt a resolution to transfer funds in the amount of \$14,086.70 designated as Water Growth Fund money, be transferred from Seafirst Investment Reserve Account #51116630 to Checking Account #30620918. Motion approved, subject to completion of Cape George Road work before manager is authorized to release funds. (4-0)
Whereas the Board of Trustees of Cape George Colony deems it necessary to make such transfer in order to meet a debt obligation to Aurora Engineering Inc.

Announcement

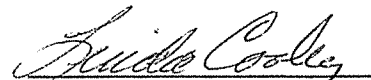
April 8th 1997 Board Study Session
April 10th 1997 Monthly Board Meeting

Adjournment 8 p.m.

Respectfully submitted

Approved


Betty Cherrett, Secretary


Linda Cooley, President

**CAPE GEORGE COLONY CLUB
BOARD MEETING MINUTES
APRIL 10, 1997**

1. **Call to Order:** 7:00 p.m.
2. **Roll Call:** In attendance were Linda Cooley, Bud Critchfield, Fred Evans, Dale Huselton, Pat O'Grady, David Aldrich and Manager, George Castaneda. Betty Cherrett was absent. Fourteen members were in attendance.
3. **Action on Minutes:** Minutes of the March 13, 1997 Board meeting were approved as submitted.
4. **Treasurer's Report:** See attached quarterly report. Fred Evans reported that without objection from the Board he will sign a contract for another year with last year's auditor, Jay Vandal, CPA. Board concurred.
5. **Committee Reports:** Environmental: Over 68 volunteer hours donated in month of March including road cleanup, clubhouse grounds cleanup, Village entrance plantings, community center plantings, ravine trail cleanup. Committee has designed a survey to be sent to members for input. Marina: Permit requested and denied by Dept. of Fisheries to build breakwater. This will be pursued further. Nominating: Two definite candidates have been located and the committee has 4-5 possibilities. A meeting with possible candidates is scheduled for 4/29 at 7:00 p.m. Social Club: Potluck dinner on 3/15, luncheon on 3/24, Easter service on 3/30. Next meeting 4/28.
6. **Manager's Report:** Substantial roof loss on community center on Easter Sunday; proposals for repair are being considered. Well No. 4 continues to be a problem and is now pumping no water. This is being researched. Request to continue filling area north of road entrance to the Colony. Another unauthorized car was towed this week.
7. **Member Participation:** None

8. Business:

It was moved and seconded to approve a letter being sent to pool users reminding them of certain rules that are being violated. Passed. (5-0)

It was moved and seconded to authorize installation of a disabled parking spot north of the "no parking" site entering the pool. Passed. (5-0)

It was moved and seconded to instruct the pool committee to amend the pool rules and regulations to state that there must be at least one adult accompanying every two children under the age of 10 or non-swimmers. Passed. (5-0)

It was moved, seconded and approved to authorize the Marina Committee to install a 8'X14' concrete slab west of the workshop area. (5-0)

It was moved, seconded and approved to add regulations PP12, Junk Vehicles and CP12 Parking to the fine schedule. (5-0)

It was moved and seconded to approve the survey from the Cape George Environmental Committee and authorize them to distribute same to members.
Passed. (5-0)

It was moved, seconded and unanimously approved that a bench be located on community property at the end of Marine View Drive.

It was moved, seconded and unanimously approved to allow fill to be added on the north side of Cape George Colony entrance.

9. **Announcements:** The following Board meetings will be held at 7 p.m. in the Clubhouse on the indicated dates:


May 13, 1997

Board Study Session

May 15, 1997

Monthly Board Meeting

10. **Adjournment:** 7:50 p.m.


Prepared and submitted by
Linda R. Cooley, President

CAPE GEORGE COLONY CLUB
BOARD MEETING
May 15th 1997 --7 p.m.

Meeting was called to order at 7.10 p.m.

Roll Call: Linda Cooley, Pat O'Grady, David Aldrich, Betty Cherrett,
Dale Huselton, Fred Evans and Manager, George Castaneda were present.
Bud Critchfield was absent. Approximately 23 members were in attendance.

Action on Minutes:

Minutes of April 10th 1997 Board meeting were approved as submitted.

Treasurer's Report:

Fred Evans presented treasurers report.

Checking Account	\$ 36,638
Operating Account	\$ 90,485
Reserve Account	\$ 126,111

In response to queries outstanding accounts receivable for last quarter can be broken down thus:- Total outstanding \$ 28,413.

Approx.:	\$ 14,000.	Is held pending resolution of legal actions
13 accounts	\$ 6,245.	Are assigned to collection agency
31 accounts	\$ 4,547	have received warning notices

The balance are small accounts that are expected to be paid up soon.

MARINA: Arvin Wylie reported that the main dock has been pressure washed. Replace new mooring buoy 55 feet south of the old mooring buoy. Finish the cement slab under engine hoist. The work shop has a new saw. Repairs to a water leak, and possible broken electric wire are in process. Leavitt trucking will be dredging the third week in June, also an estimate on reinforcing the marina south wall. His bid should be within our budget.

MEMBERSHIP: New members for the month: Don Lee and Barbara Bullen Brickey, George and Lucille Libby, John and Susan Redue, Lance and Jerri Addie Willmon.

ENVIRONMENTAL: The recent survey distributed from our committee to property owners has a deadline for submission this Friday May 16th 97. As a result of this survey our memo to the Board regarding long range planning fiscal expense forecast/funding request will be changed.. The items included in our survey represent ideas from community members that were requested more than a few times. There have been reports of yard waste/garden debris being thrown into common property areas such as down the banks leading to the beach. Waste includes biodegradable and non-biodegradable products.

POOL COMMITTEE: There will be a request for volunteers to help paint walls in the swimming pool area. There are two areas in the pool where water seeps in all winter. which will need painting yearly, unless repairs can be made from the outside. George has agreed to look at this and see what can be done.

SOCIAL CLUB: The April 28th pot luck hosted by Virginia Jennings and Marion Davis was very successful and entertaining. A speaker from Jefferson County Library gave a presentation. A May 31st arts and crafts affair is being finalized. We are looking for room to store our extra tables. The theme for the June 23rd regular meeting will be "Wedding Daze" If anyone has items, dresses, pictures that can be used, call June Skoien or Jean King. Plans are being made by the Salmon BBQ committees. It was voted to replace (with Boards approval) two foggy windows in the clubhouse with Social Club funds.

NOMINATING COMMITTEE: Nominees:- Robin Scherting, Steven Ballou, Norman Jones, Dick Maltby, and Board Member Fred Evans who is running for a second term, were introduced by Carl Drow.

MANAGERS REPORT: Work on repairing, spraying roads, ditches and mowing common areas has been done by staff. Handicap parking sign outside of clubhouse has been replaced and a new handicapped sign posted in parking area by the pool entrance. Next week nine 20 mile speed limit and four "Slow Children at Play" signs will be posted throughout the community. We appear to have a lot of speeders and hopefully, they will take notice of the signs.

The Security gate will not be placed at the entrance of Marine Drive. A different location will be chosen, possibly at the curve of the road below the scenic area. Pump to Well #4 has been repaired ,

Since the Fine procedures were approved by the Board, six notices of Alleged Violation were mailed. One pet complaint that was thought to be settled was not, and that member will receive a Notice of Alleged Violation

Member Participation : A member on behalf of Cape George Community thanked Linda Cooley, Board President for the outstanding job she did in her presentation of information in the Courtroom. All members present and Board members gave her a round of applause.

Information:

Questionnaire for Newsletter: Hold over to next month agenda.

Building Guidelines: Betty Cherrett with Jim Pickrell will be reviewing the guidelines.

Long Range Planning: The five year expenditure proposals have been given to Pat O'Grady to present to the committee for their review and recommendations.

Letters: Freda and Marvin Woolsey- Unsolved Pet problem

Jim Doros - Safety signs in pool area needs to be posted..

Business:

The following motions were made, seconded and approved.

To adopt the recommendation that a TV Camera with operator be hired to scan problems in #4 Well. (3-2).

TV camera will record any current problems.

That authorization be granted to start the process for drilling Well #6. (5-0)

Process needs to be started before permits can be issued.

That the Social Club be authorized to purchase two windows for the Community Social Hall. Approximately cost of \$677.05 to be paid from the Social club fund. (5-0)

These two windows will replace windows that have leaky seals.

That the Pool Committee be authorized to install railing on both sides of swimming pool steps. Approximately cost \$150.00 to be paid for from pool donated funds. (5-0)

Installation of railing will provide safety for pool users.

That the Memorial Committee be authorized to transfer funds to the Pool Committee for upgrading the Swimming pool area in the amount of \$515.13. (5-0)

Additional Banners, paint, and other items to be purchased for pool improvements.

That authorization be given to Marina Committee to landscape area now used for limited trailer parking. (5-0)

This Landscape Plan will enhance the Marina Area.

That extension be granted to Mr. and Mrs. Galen Peterson to use temporary living quarters until July 31st 1997. The building extension to be extended an additional three months from the expiration date of the previous permit issued. (5-0)
Inclement weather delayed outside work.

To adopt Handbook of Personnel Policies and Employee Guidelines as apply to present and future Cape George Club employees. (5-0)
Personnel Policies and Employee Guidelines replace any existing ones on file.

To adopt Variance Request Form (CP13(97) to be in effect May15th 1997. (5-0)
This form to be on file in Office and Board Members Handbook.

Announcement

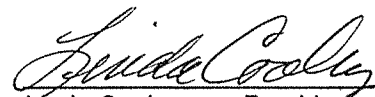
June 10th 1997 Board Study Session
June 12th 1997 Monthly Board Meeting

Adjournment 8.45 p.m.

Respectfully submitted

Approved


Betty Cherrett, Secretary


Linda Cooley, President

CAPE GEORGE COLONY CLUB
NOTICE OF HEARING ON ALLEGED VIOLATION
May 15th 1997 7 p.m.

Meeting was called to order at 7 pm.

Roll Call: Linda Cooley, Pat O'Grady, David Aldrich, Betty Cherrett,
Dale Huselton, Fred Evans and Manager, George Castaneda were present.
Bud Critchfield was absent.

Notice of Hearing of alleged violation was mailed to :-

Dean Jenniges

PO Box 1427

Silverdale, WA 98383

on May 2nd 1997 stating that a Hearing would be held on May 15th

Reported alleged Violation:- Failure to execute a Rental Agreement.

As Dean Jennniges did not appear in person to answer the first violation, and no testimony was submitted, the Board assessed a fine of \$25.00.


The owner will be notified in writing of the decision.

Adjournment 7.10 p.m.

Respectfully submitted

Approved


Betty Cherrett, Secretary


Linda Cooley, President

CAPE GEORGE COLONY CLUB
BOARD MEETING
June 12th 1997 - 7 p.m.

Jefferson Transit:- Jeff Hamm from Jefferson Transit spoke regarding the transits future plans for the Cape George area.

Violation Hearing's.

Meeting was called to order at 7.10 p.m.

Roll Call: Linda Cooley, Pat O'Grady, David Aldrich, Betty Cherrett, Dale Huselton, Fred Evans, Bud Critchfield and Manager, George Castaneda were present. Approximately 45 members were in attendance.

Action on Minutes:

Minutes of May 15th 1997 Board meeting were approved as submitted.

Treasurer's Report:

Fred Evans presented treasurers report.	Checking Account	\$ 4,689.
	Operating Account	\$ 102,968.
	Reserve Account	\$ 132,581.

MARINA: Arvin Wylie reported that a third mooring buoy and anchor were built and put in place. Electrical problem at the jetty was found and repaired. Power is on at the flag pole. The security light is still not working Puget Power will be checking it out. Clearing of parking area for boat trailers has been completed. Fence posts are all in place with some of the chain attached. Project will be completed next week. We have 11 slips open for moorage, and have rented three slips to new members. Dredging will start Monday June 23 and 24 by Leavitt Trucking. Anyone needing fill please contact George Castaneda or Dale Huselton. It is free, but you will have to haul it yourself. We had a three day halibut derby with 19 entrants. Duane Nail, took another first place with a 47 pounder. 12 -14 halibut were caught during the three days.

MEMBERSHIP: New members for the month: David and Gertrude Lampshire, and Shawn Jr. Fontana.

ENVIRONMENTAL: The results of the survey distributed in May '97 as follows: Anyone who indicated project was either important or very important were tabulated as supportive. Rejection indicated a project as not important or don't do it at all. **Results of the survey will be published in the July newsletter.** There will be no July meeting. Cleanup: July 14th at 1 p.m. in the Ravine Trail. Volunteers are needed from the general membership. Approval requested from the board for installation of "CURTAIN" drain. To be paid for by our committee and installed by staff at the northern edge of Coleman Park for wintertime drainage.

POOL COMMITTEE: The pool will be closed down beginning June 16th to start clearing out the moisture, and hope to begin cleaning the walls on the 17th. And to start painting when walls are dry. We have several volunteers that are on call. Some of the timing will depend on the roofers as to when they begin to replace the roof.

SOCIAL CLUB: Preparations for the Salmon BBQ are progressing, The extra tables have not been purchased yet, but we are working on it. The Arts and Craft Affair was a real success. Anyone who attended had to be impressed by the quality and diversity of the talent in Cape George. We are looking forward to the June 23rd luncheon and its "Wedding Daze" theme. This will also be our regular June business meeting. The two windows with broken seals have been replaced, giving back our unrestricted view from the clubhouse.

MANAGERS REPORT: Reroofing the Clubhouse is scheduled to start next Monday, June 16th. On May 21st a colored video inspection was performed on Well #4. It showed some packing damage and some casing erosion, but no serious damage. The pump has been repaired at no cost to the club. Gresham Well Drilling will be installing the pump on June 18th and they can repair the casing damage and remove the corrosive material at that time. The bottom line is that we have a good well that hopefully will last another twenty years. An "Application for Service" form has been submitted to Puget Power for the Marina Dr. Security Gate project.

A members car was towed away from Colman Park because it did not have a Cape George decal or a visitor's pass. This is unfortunate, and a \$91.00 towing fee is an expensive lesson. One other car was towed away today.

Member Participation : No member participation.

Information:

Water Conservation, Fred Evans has outlined water conservation procedures that will be published in the July Newsletter.

Building Committee appointments: John Cherrett, Chair. with Jack Scherting and Jack Overton, Letters: Mel and Grace Hurley, Re: Unoccupied lot's grass cutting.

Zane Wyll, Re: Water runoff.

Cape George Colony Barn:- Pursue possible Insurance claim.

Business:

The following motions were made, seconded and approved.

1. Motion.

Reserve Funds:

To approve regulation FIN07(97) which sets out the purpose of reserve funds and procedures for use of those funds. (6-0)

2. Motion.

Property owners survey:

That authorization be granted to publish a property owners written survey in July/97 Newsletter to provide the Board with some insight into how the community feels on some matters. (6-0)

3. Motion.

Community Center Roof:

That the Cape George Manager be authorized to contract with Hope, Inc. to replace the community center roof at an approximate cost of \$13,324.34 plus tax, to be paid from Building and Grounds Reserve and General Operations Reserve accounts. (6-0)

4. Motion.

Policy on collection of delinquent accounts:

To adopt a collection policy effective July 1.1997, FIN05(97). That the office bookkeeper will contact members with delinquent accounts in excess of thirty (30) days, and that any legal action to collect will be determined by the Board of Trustees. (6-0)

5. Motion.

Colman Park 'Curtain Drain':

That the Environmental Committee be authorized to create a 'curtain drain' for excessive water drainage in the Northern edge of Colman Park. Funding of approximately \$500 will be provided from the Environmental account. (6-0)

6. Motion

Building Permit:

That authorization be given to Russell Longcrier for placement of a manufactured home on a lot in the Highlands before final closing of the property sale has been completed because of the government financing requirement that the property placement be completed before money is advanced. (6-0)

7. Motion

Grass:

That PP03(96) be revised to state that unoccupied lots must be mowed prior to Memorial Day week end rather than June 15 as currently stated. (5-1)

8. Motion

A/E for \$955.46 for repairs:

For repairs to the Community Club heatpump which were completed last February. (6-0)

Adjournment 8.15 p.m.

Announcements: The July 19th Board meeting will be held at 1 p.m. in the Clubhouse with the Annual meeting starting at 2pm.

Not scheduled at this time--Board Study Session
Saturday- July 19th 1997 Annual and Monthly Board Meeting


Meet the Candidates for Coffee and Cookies

NOMINATING COMMITTEE: Otto Sandberg introduced the nominees for the Board of Trustees Robin Scherting, Steven Ballou, Norman Jones, Dick Maltby, and Board Member Fred Evans who is running for a second term, The nominees were invited to speak about themselves and answer questions from members that were present.

Respectfully submitted

Approved


Betty Cherrett, Secretary


Linda Cooley, President

CAPE GEORGE COLONY CLUB
NOTICE OF HEARING ON ALLEGED VIOLATION
June 12th 1997 7 p.m.

Meeting was called to order at 7 p.m.

Roll Call: Linda Cooley, Pat O'Grady, David Aldrich, Betty Cherrett,
Dale Huselton, Fred Evans, Bud Crithfield and Manager, George Castaneda
were present

Notice of Hearing of alleged violation was mailed to :-

Marcia Taylor
5022 194th St.
Lynnwood, WA 98036

on April 15th 1997. stating that a Hearing would be held on June 12th 1997

Reported alleged Violation:- Failure to execute a Rental Agreement.

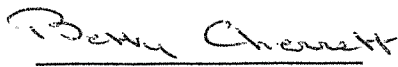
As Marcia Taylor did not appear in person to answer the first violation, and no testimony was submitted, the Board assessed a fine of \$25.00.

The owner will be notified in writing of the decision.

Adjournment 7.10 p.m.

Respectfully submitted

Approved


Betty Cherrett, Secretary


Linda Cooley, President

CAPE GEORGE COLONY CLUB
NOTICE OF HEARING ON ALLEGED VIOLATION
June 12th 1997 7 p.m.

Meeting was called to order at 7 p.m.

Roll Call: Linda Cooley, Pat O'Grady, David Aldrich, Betty Cherrett,
Dale Huselton, Fred Evans, Bud Critchfield and Manager, George Castaneda
were present

Dean Jenniges
PO Box 1427
Silverdale, WA 98383

Reported alleged Violation:- Failure to execute a Rental Agreement.

On the May 15th 1997 Board Meeting a Hearing was held by the Board of Trustees to consider the Alleged Violation. In accordance with Cape George Colony Club Procedures for Levying Fines, the Board imposed a fine of \$25.00 (Twenty-five dollars), which is to be paid within 15 days of the Hearing and the rental agreement was to be executed prior to June 12th 1997. Mr. Jenniges did not respond within the time period, or prior to June 12th 1997.

On June 12th 1997 Board Meeting a hearing was held by the Board of Trustees to consider the Alleged second Violation.


As Dean Jenniges did not appear in person to answer the second violation, and no testimony was submitted, the Board assessed a fine of \$50.00.


The owner will be notified in writing of the decision, and that he must execute a rental agreement.

Adjournment 7.10 p.m.

Respectfully submitted

Approved


Betty Cherrett, Secretary


Linda Cooley, President

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
June 25th 1997 ---9 a.m.

Meeting came to order at 9 a.m.

In Attendance: Linda Cooley, Bud Critchfield, Fred Evans, Betty Cherrett,
and Dale Huselton.

With Attorney Tom Jackson and Manager, George Castenada.

The meeting was moved into closed executive session to discuss legal matters with the attorney

After discussion with attorney Tom Jackson, the closed session was adjourned at 11.00 a.m.

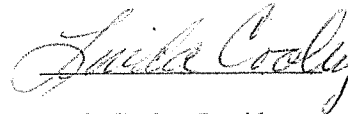
Meeting adjourned at 11.01a.m.

Respectfully submitted:-

Approved by:-



Betty Cherrett, Secretary



Linda Cooley, President

CAPE GEORGE COLONY CLUB
BOARD MEETING
July 19th 1997 - 1 p.m.

Meeting was called to order at 1.00 p.m.

Roll Call: Linda Cooley, Pat O'Grady, , Betty Cherrett, Dale Huselton,
Fred Evans, Bud Critchfield and Manager, George Castaneda were present.
Approximately 35 members were in attendance.

Action on Minutes:

Minutes of June 17th 1997 Board meeting were approved as submitted.

Treasurer's Report:

Presented at Annual meeting

Committee Reports

Presented at Annual meeting

Managers Reports

Presented at Annual meeting

Information

Board member Dave Aldrich has resigned from the Board of Trustees.
Marina Gate

Business

The following motions were made, seconded and approved.

1. Motion.

Resolution:

Whereas the Board of Trustees of Cape George Colony Club is authorized to transfer Reserve Funds, and
Whereas the Board deems it necessary to make transfer in order to meet a debt obligation to Hope Inc.,
Roofing & Contracting. Be it resolved that \$12,627.86.-- designated as Building Reserve (\$7,349.44) and
General Operating Reserve (\$5,278.42 money be transferred from Seafirst Investment Reserve Account
#51116630 to Checking Account #30620918. (5-0)

2. Motion.

Pool Committee Request:

That the Pool Committee be authorizes to spend donated funds from the Bazaar on paneling to finish the
pool walls and for plastic edging. This is in addition to the money for the railing into the pool. (5-0)

3. Motion.

AFE for \$3,819.66 for grass mowing:

Mowing of grass on unoccupied property has been increased to \$30.00 per lot. (5-0)

4. Motion.

AFE for \$358.96 balance of cost of well repair:

Balance of additional cost of repairs to #4 Well (5-0)

5. Motion.

AFE for \$5,140.64 Marina Dredging:

For dredging of Marina Entrance which was completed in June 1997. (5-0)

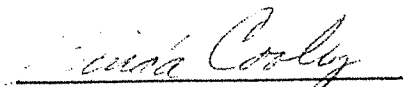
Adjournment 1.20 p.m.

Respectfully submitted

Approved



Betty Cherrett, Secretary



Linda Cooley, President

CAPE GEORGE COLONY CLUB
NEW BOARD OF TRUSTEES
July 19th 1997-8.15 p.m.

Outgoing President Linda Cooley called for nomination of a new President.
Betty Cherrett was nominated, and seconded, with approval of the other members of the Board.

The newly elected President of the Board of Trustees: - Betty Cherrett called the meeting to order.

The following nominations were made: -

Pat O'Grady	Vice-President
Robin Scherting	Secretary
Fred Evans	Treasurer
Dick Maltby	Trustee
Norman Jones	Trustee

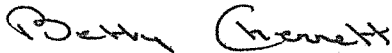
Seconded, and passed



Betty Cherrett
President, Board of Trustees

Addendum to these minutes

On July 21st 1997 Robin Scherting declined the office of Secretary, another alternate will be appointed.



Betty Cherrett
President, Board of Trustees

Cape George Colony Club
Board of Trustees Meeting
July 28th 1997- 7pm
Budget Meeting to be held at the Community clubhouse

Meeting was opened at 7pm.

Those present: - Betty Cherrett, Pat O'Grady, Dick Maltby, Norman Jones, Robin Scherting, Fred Evans
and George Castaneda Manager

Two members were present

Manager: George Castaneda presented his 1997-98 draft of the Budget to the Board of Trustees.

The budget was reviewed by line item and suggestions made. Mr. Castaneda will made the changes suggested. And will present them at the next meeting.

Next meeting schedules for August 4th 1997.

Adjournment 8.30pm



Betty Cherrett
President, Board of Trustees

Co-signer
Board of Trustees

Cape George Colony Club
Board of Trustees Meeting
August 4th 1997

Budget Meeting to be held at the Community clubhouse

The meeting was posted to begin at 7pm. for study of the Managers proposed Budget, followed by a closed session for Personnel Review.

It was changed to 6 p.m. to include a closed session with Tom Jackson Attorney.

Meeting was opened at 6pm.

Those present: - Betty Cherrett, Pat O'Grady, Dick Maltby, Norman Jones, Robin Scherting, and Fred Evans.

Also present: - George Castaneda Manager
Linda Cooley. Legal Advisor to the board
Tom Jackson, Attorney

The meeting was moved into closed executive session at 6.02pm.

To discuss legal matters with the attorney.

After discussion with attorney, the closed session was adjourned at 6.50 p.m.

Original scheduled meeting was brought to order at 7pm.

Those present: - Betty Cherrett, Pat O'Grady, Dick Maltby, Norman Jones, Robin Scherting, Fred Evans and George Castaneda Manager

Two members were present.

This was the second Budget study session of the 1997-98 Budget.

Changes made were reviewed and additional suggestions were made.

Another Budget study session will be at 7pm. August 11th 1997.

Meeting adjourned at 7.50 p.m.

The meeting was moved into closed executive session at 7.50 pm

To discuss personnel matters.

Those present: - Betty Cherrett, Pat O'Grady, Dick Maltby, Norman Jones, Robin Scherting, Fred Evans.

1. Discussion of: - Managers Contract.
2. Employees increase's.

After discussion the closed session was adjourned at 8.45 p.m.

Adjournment 8.46pm



Betty Cherrett
President, Board of Trustees

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
August 14th 1997

The meeting was called to order at 7.07 p.m.

Betty Cherrett; - President of Cape George Board of Trustees appointed Jerry Martin for the Chair vacated by David Aldrich. Board members approved 4-0

Betty Cherrett; - President of Cape George Board of Trustees appointed Dick Maltby as Cape George Board of Trustees secretary. Board members approved 4-0

In Attendance: Betty Cherrett, Pat O'Grady, Fred Evans, Dick Maltby, Norman Jones.
and Jerry Martin. with Manager, George Castenada.
Approx.: 15 members were in attendance.

Action on minutes: Held over to next month.

Treasurers report:

Checking Account	\$ 20,862.00
Operational Account	\$ 87,714.23
Reserves Account	\$ 121,036.86

Committee Reports:

BUILDING: John Cherrett, Jack Overway, and Jack Scherting are the new Building committee, and have been kept busy this passed month. Several applications have been made for building permits this last month. **MARINA:** A mooring buoy was brought to shore, cleaned and repainted and put it back in position. Installed circuit breaker, Repair rotted wood at the bottom of south ramp. Completed rewiring all electrical boxes for the docks. Planning on a good general cleanup, and paint both the north and south ramps. We are also planning on spending money on new supplies for the shop and small tools. **SOCIAL CLUB:** A combined Social Club and Bazaar meeting was held August 13. Plans for the coming year were discussed. It was decided to have a Burger fest on the 6th of September. The County Library is preparing to sell chairs, and it was voted to purchase 50 at \$5.00 each this would be pending approval of the Board. Planning for the Bazaar is underway. At this time a motion was made to purchase the chairs. **WATER ADVISORY:** Well #4 need a Pump and motor to be purchased as soon as possible. The Unit removed can be repaired and used as a spare. The 2" pipe galvanized line serving the clubhouse area needs to be replaced by a new line running down Marina Drive. Other suggestions were made.

Manager's REPORT: The problem with Well #4 was thought to be corrected we now have a serious electrical problem at our well field. Proposals have been requested from four electrical firms to bring our electrical equipment into compliance. Currently Well #5 is providing water for the entire Club. The Board of Trustees has instructed me to get quotes on a new motor and pump. The best quote at this time is from Tillia Well drilling for \$3,884.40 which included pulling out the old pump and installing the new one. The money for this project would come from the water maintenance reserve funds. The Board will be deciding on the Marina Security Gate tonight. Henry's Bushhog Service will be back this Friday to mow those lots that were not mowed by owners. The 1997/98 Budget for Cape George is all but completed and will soon be mailed to the membership to be voted on.

INFORMATION:

Community Survey ----- Will be published in Newsletter
Resignation of Board Member
CAI Workshop November 1st Bellevue WA. --- Board invited to attend
Insurance Review --- Held over to a later date.
Vacant lot mowing ---- Board recommended no change
Directional arrows at mailboxes ----- Manager will follow up on this suggestion
Bus Service for "Cape George" ----- Club President will write letter

Water Hookup extension----- Held over to a later date, not needed at this time.

Letters: -

Mr. and Mrs. Israel----- Manager will write letter

B.J.Johnson ----- Manager will write letter

S.C Granger ----- Manager will contact writer.

MEMBER PARTICAPATION: Mr. Hurley suggested that a letter to Ms. Johnson with a copy of Cape George regulations on lot clearing.

Member Gordon Tandy wanted information on what was planned for the Marina dredge. Discussion with Harbormaster Dale Huselton followed as to the planned use of the dredge. He will give to date information at the September Board meeting. It was also suggested that wires be mounted on the clubhouse roof to deter the seagulls from roosting and to maintain the color of our new roof.

The following motions were made, seconded and unanimously approved.

1. Motion.

That the Social Club is authorized to purchase 50 chairs at \$5.00 each from the County Library. – 5-0

2. Motion

Fiscal Management Policy Update:

Whereas it continues to be in the best interest of Cape George Colony Club to continue the simplification of banking procedures and to continue maximizing returns on Club funds within strict investment disciplines, the following rules apply:

1. Checking Account #30620918 shall be maintained at Seafirst Bank, Pt Townsend Branch. All checks shall be deposited in this account.
2. Brokerage accounts at Seafirst Investment Services, Inc. Seattle (an affiliate of Seafirst Bank and Bank of America) Cash is invested in Pacific Horizon Treasury Money Market Fund, and is separated into two accounts, the operational Account # 51116622 and the Reserve Account #51116630.
3. The Club Manager shall continue to have authority to move funds in and out of the checking and brokerage accounts, except that transfers out of the Reserve Account shall be at the discretion of the Board of Trustees, and

Whereas, the previous Board Officer, E.M “Bud” Critchfield no longer serves on the Board of Trustees of Cape George Colony Club, and therefore can no longer be identified as an authorized person,

Therefore is it resolved that the Board Treasurer, Alfred Evans, be considered an Authorized Person to instruct and appoint Seafirst Investment Services as an agent of Cape George Colony Club in the dealing of the Brokerage investments.

Adopted by the Board of Trustees of Cape George Colony Club August 14th 1997. – 5-0

3. Motion.

Marina Committee:

That the Marina Committee is authorized to extend the post and chain fence across the front of the picnic area. Access through the fence will be provided. – 5-0

4. Motion

That the Pool Committee is authorized to offer each new Cape George member a month's free use of the pool in an effort to promote increased membership. – 5-0 ✓

5. Motion

Authorization be given to the manager to complete the installation on what has been know as the Marina Gate, In future this will b referred to as the **Beach Access Gate.** – 5-0

6. Motion

That extension is granted to Mr. and Mrs. Galen Peterson to use temporary living quarters. The building extension to be extended an additional three months from the expiration date of the previous permit issued. – 5-0

7. Motion

The Cape George Colony Club Manager is authorized to advertise for a snowplow that can be used on existing equipment and is suitable for use in the Cape George Community. – 5-0

8. Motion

The Cape George Colony Club Manager is authorized to proceed with repair of the berm on Ridge Drive.
- 5-0

9. Resolution

Whereas the Board of Trustees duly adopted Bylaws of the Cape George Colony Club (the "Club") on February 1, 1996 and caused same to be recorded in the official records of Jefferson County, Washington in Volume 546. Pages 91 through 108 under Auditor's File No. 389034, and

WHEREAS, said Bylaws contained a legal description of the boundaries of the Club prepared by Northwest Territories, Inc., ("NIT"),

WHEREAS, the Board has in the past agreed to permit certain members, owners of lots within the boundaries of the Club, who wished to arrange for lot combinations and/or divisions while at the same time preserving the Club's "per lot" method of assessment and the Board now wishes to memorialize as a matter of record the Club's agreements with regard to such lot combinations and/or divisions to date.

NOW therefore, it is resolved the General manager is directed to:

- 1) record a correction of Legal Description in the form attached to this resolution in the office of the Jefferson County Auditor in order to amend the legal description of the boundaries of the Club attached to and incorporated in its Bylaws, and
- 2) Record a Memorandum of Agreements in the form attached to this resolution memorializing the Club's agreement with Coffee and Osgood/Martinez thus preserving the "per lot" basis of assessments with respect to portions of lots resulting from lot combinations and/or divisions.
- 3) Cause any such agreements that are executed in future to be acknowledged and recorded. - 5-0

10. Motion

To adopt the 1997-98 Budget as presented by Cape George Colony's Club Manager and reviewed by the Board of Trustees. - 5-0

11. Motion

To adopt the recommendation of the Board of Trustees to extend the Contract of - George Castaneda, Manager of Cape George Colony Club for the period from October 1st 1997 through September 30th 1998. There will be no increase of contracted payment. Also no benefits are provided with this contract. - 5-0

12. Motion

To adopt the recommendation that a 2.2% wage increase be provided to Cape George Colony Club employees. - 5-0

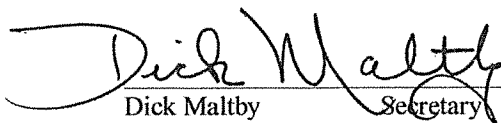
Announcements


Variance Hearing	September 2 nd 1997	Office Conference Room	9 a.m.
Study Session	September 9 th 1997	Club House	7 p.m.
Board Meeting	September 11 th 1997	Club House	7 p.m.

Adjourned 8.29 p.m.

Respectfully submitted:

Approved by:


Dick Maltby Secretary
Board of Trustees


Betty Cherrett President
Board of Trustees

CAPE GEORGE COLONY CLUB

Variance Hearing
BOARD MEETING
September 02, 1997

Meeting was called to order at 9:00 a.m..

Roll Call: Betty Cherrett, Pat O'Grady, Dick Maltby, Fred Evans, Norm Jones, Irma Noel and Manager, George Castaneda.

President Betty Cherrett appointed Irma Noel for the chair vacated by Robin Scherting: approved 5-0.

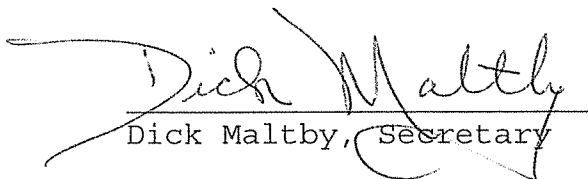
Committee Report: Building Committee presented a request for a variance by Steve Simpson on a home being built on Lot 6, Ingersoll addition, Cape George Highlands- See attached request: approved 6 - 0.

Other:

Discussion on study meeting Agenda.

Adjournment: 9:50 a.m.

Approved:


Dick Maltby, Secretary


Betty Cherrett, President

CAPE GEORGE COLONY CLUB MEETING MINUTES
BOARD MEETING AGENDA
SEPTEMBER 11, 1997

- 1.. Call to order: The meeting was called to order at 7:05 p.m.
2. Roll Call: Betty Cherrett, Pat O'Grady, Fred Evans, Dick Maltby, Norm Jones, Irma Noel, Jerry Martin and Manager, George Castaneda.
3. Action on Minutes: August 14, 1997 minutes were corrected under Manager's report to read: Funds to be taken from water maintenance fund, not reserve fund. With the correction, approved 6-0.
4. Treasurer's Report: Fred Evans reported the following:

Operation Account:	\$88,083
Reserve Account:	121,546
Checking Account:	12,626
5. Election Committee: Chairperson Esther Fortney reported on election results for the 1997-98 Budget Approval: Total ballots counted 135 with 132 approved, 1 disapproved, 1 invalid and 1 included payment, not vote.
6. Committee Reports: **Building & Roads:** John Cherrett reported one height variance and building permit were issued. Several other building projects are in progress. **Marina:** Arvin Wylie reported the Marina shop was broken into Monday night, September 1. They forced the front door and cut the padlocks on our tool cabinets. The estimated loss was between \$1500 and \$1800. Dave Frazier donated \$300.00 to \$400 worth of hand tools to the Marina. The chain fence up around the picnic area looks good. Steel gates are going to be put up on both doors of the Marina shop. We have three new volunteers at the shop. We could still use more volunteers if anyone has extra time Tuesday and Thursday mornings from 9 until noon. We finished the grates for the brick BBQ. Thanks to John Cherrett and Jim Pickrell for their hard work. **Environmental:** Chuck Berger reported the Environmental committee would like to call attention to the resurrected request for a salmon hatchery (or pens) by a commercial company to be installed and operated in Discovery Bay. There are a number of communities fronting Discovery Bay who are very concerned about this proposal. The serious consequences of allowing this type of operation to proceed may result in dire consequences for the Bay. Our committee will be informing and working with the Board in this matter, we will also be asking for your support. **Social Club:** Doris Seeley reported the Social Club agreed to buy 50 chairs for the Library at \$5.00 ea. However, she had a call from Mildred Stoltz, saying she would like to pay for the chairs and we received a check from her. A card of thanks will be sent to her. The Social Club will have a salad potluck on Sept. 22 at noon. This will also be our business meeting for Sept. Hopefully we can plan another evening pot luck soon. **Pool:** Virginia Walls reported the Committee members have elected to use some of our funds donated from the Bazaar for the following: Automatic door closer on the inside entrance door, purchase of a small wet/dry vacuum to be used primarily for cleaning the dressing rooms, a broom, dust pan and small hose for the same use. **Membership:** Karen and Ron Bednarski purchased 61 S. Rhododendron in the Colony, Sidney and Caroline Brown purchased Lot 12, Div. 1 in the Village.

7. **Manager's Report:** George Castaneda reported the staff will be cleaning the ditches throughout the club in preparation for the rainy season. We were unsuccessful in finding a used snow plow with our newspaper ad. A new plow would cost around \$3500.00 and we only have \$1478.00 in funds set aside for that piece of equipment. The Marina crew have finished installing the logs and chain at the beach parking lot and it looks so much better now. They have also volunteered to do the same at the office parking lot. I know everyone appreciates all the work they have done in beautifying the whole Club. The Budget was approved tonight, and the assessment coupons will be mailed to the membership next week. Next week new electrical panels will be installed at the tank farm and the new pump and motor installed at Well No. 4. Puget Sound Energy is scheduled to take a look at the Security Gate site on Marina Drive and to hopefully establish a start date to provide electrical service for the gate. We are receiving dog complaints again, mostly about dogs barking and howling late at night. If you have a dog, please be a responsible owner and take your dog in a night. A barking dog can be the most annoying thing in the world when your trying to sleep.

8. **Information:**

- a. Survey Re: Community Center- Irma Noel will research feasibility, and present finding at next study session.
- b. C.A.I. workshop in Bellevue- Available Board Members contact George.
- c. Insurance Coverage- Irma Noel will review insurance policies.
- d. Bus Service to Cape George- Jefferson County transit will be discussing.
- e. Beach Access gate to be installed- Electric work being started soon.
- f. Lakeside replacing berm on Ridge Dr..
- g. Mr. Brown's water problem- Staff will clear ditch.
- h. Marina work shop burglary- \$1,500 in missing tools, police holding suspect, investigation will continue.
- i. Harbor dredging permit in process for dredging inside harbor.
- j. Overdue water bill discussion- next study session.
- k. Fish farming Discovery Bay- see environmental.
- l. Yard sale signs should be standard in size- notice in newsletter.
- m. Building Committee's members will also serve as a Road Committee- as separate committee.
- n. Pat O'Grady appointed as liaison to Social Club.
- o. Water conservation suggestion will be submitted by each Board Member for discussion at the next study session.
- p. Board has generated a "to do" list that will be reviewed monthly.

9. **Letters:** Patricia Cross expressed concern with the change of swimming pool billing.

10. **Member Participation:** Esther Fortney requested Cape George disapprove of fish farming in Discovery Bay. Jack Scherting is suggesting a change is needed in the method of issuing Cape George decals. Gordon Tandy has an exercise bike to donate and would like to see space made available for it's use by members.

11. Motions: The following motions were made, seconded and unanimously approved.

The Marina Committee is authorized to display signs. One at Harbor entrance, and others at the three entrances to marina. Sign will read as:

Moorage and rampage for Members and guests only. Due to shoaling conditions caused by winter storms the marina channel must be approached with caution. It is to be used at the risk of the boaters. Cape George Colony Club is not liable for any damage to boats using the marina entrance. Approved 6-0

AFE for \$2,392.54 for Electrical work. The current electrical system is makeshift and outdated, requires rewiring when switching wells.
Approved 6-0

AFE for \$3,231.85 to replace the pump and motor at well #4 which is currently not working. Approved 6-0

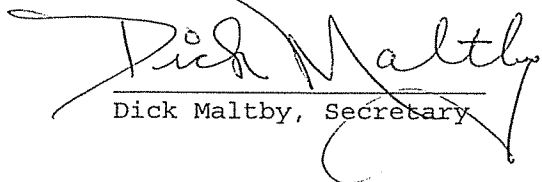
AFE for \$3,380.11. We are proceeding with well #6 as scheduled, per Water Comprehensive Plan. We have the opportunity to purchase the pump and motor at today's price and not wait until a year when cost will be much higher.
Approved 6-0

12. Announcements: The following Board meeting will be held at 7 p.m. in the Clubhouse on the indicated dates:

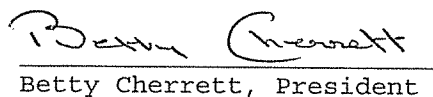
1. Study session October 14, 1997
2. Board meeting October 16, 1997

13. Adjournment: The meeting was adjourned at 8:03 p.m.

Submitted by:


Dick Maltby, Secretary

Approved by:


Betty Cherrett, President

CAPE GEORGE COLONY CLUB MEETING MINUTES
BOARD MEETING AGENDA
September 23, 1997

Call to order: The meeting was called to order at 9:00 a.m.

Roll Call: Betty Cherrett, Pat O'Grady, Dick Maltby, Fred Evans, Norman Jones, Jerry Martin and Irma Noel.
With Attorney Tom Jackson and Manager, George Castaneda.


The meeting was moved into closed executive session at 9:01 a.m. to discuss legal judgment of Orville and Karen Tostenson with the Cape George Colony Club's attorney.

A decision was made after discussion with attorney Tom Jackson, the closed session was adjourned at 10:09 a.m.

Adjournment: Regular meeting was adjourned at 10:10 a.m.

Respectfully submitted:

Approved by:


Dick Malby, Secretary


Betty Cherrett, President

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
October 1st 1996

Meeting came to order at 1.00 p.m.

In Attendance: Linda Cooley, Bud Critchfield, Fred Evans, Dale Huselton,
Betty Cherrett, and Dave Aldrich.

With Manager, George Castenada.

The meeting was moved into closed executive session to discuss legal matters with the attorney

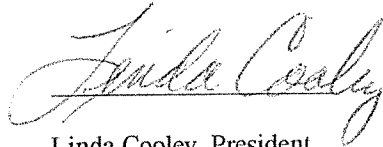
After discussion with attorney Tom Jackson, the meeting was adjourned at 1.15 p.m.

Respectfully submitted:-

Approved by:-



Betty Cherrett, Secretary



Linda Cooley, President

CAPE GEORGE COLONY CLUB
VARIANCE HEARING
October 10th 1966

In Reference to:-

Request for Height Variance to build a two-story residence

By:- Robert Skoien

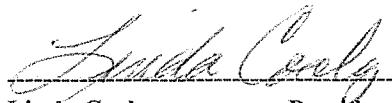
N. Rhododendron Drive
Cape George Colony

Lot #5, Block #5, Division #3, Cape George Colony

On this day:- October 10th 1996 a variance was approved for the following:-

Height Variance for a 20ft high building to house motor home, to be
built in conjunction with a residence.

No opposition was presented.


Linda Cooley President.


Betty Cherrett Secretary.

CAPE GEORGE COLONY CLUB
VARIANCE HEARING
October 10th 1966

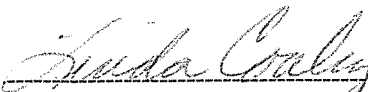
In Reference to:-
Request for Height Variance to build a two-story residence
By:- Carla Renz
Cole Drive
Cape George Highlands.

Lot #22, Block - , Division #7, Cape George Highlands

On this day:- October 10th 1996 a variance was approved for the following:-

Height Variance to build a two story residence with height of 26ft.

No opposition was presented.


Linda Cooley President.


Betty Cherrett Secretary.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
October 14th 1997

Meeting came to order at 6.30 p.m.


In Attendance: Betty Cherrett, Pat O'Grady, Dick Maltby, Irma Noel,
Fred Evans, Jerry Martin, Norman Jones.

With Manager, George Castenada.
Cape George Colony Club attorney: Tom Jackson

Member Orville Tostenson

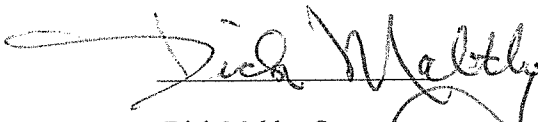
Item: Re: court judgement

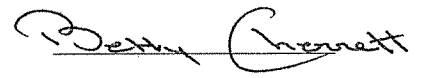
At 6.45 p.m.--The meeting was moved into closed executive session to discuss legal matters with the attorney

After discussion meeting was adjourned at 7.00 p.m. 
7.30 pm

Respectfully submitted: -

Approved by: -


Dick Maltby, Secretary


Betty Cherrett, President

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
October 16th 1997

The meeting was called to order at 7.07 p.m.

In Attendance: Betty Cherrett, Pat O'Grady, Fred Evans, Dick Maltby, Norman Jones.
Jerry Martin. And Irma Noel. with Manager, George Castenada.
Approx.: 10 members were in attendance.

Action on minutes: Minutes of September 11th 1997 Board meeting were approved as submitted.

Treasurer's report: Fred Evans reported the following:

Checking Account	\$ 27,094.
Operational Account	\$ 88,041.
Reserves Account	\$ 122,039

Committee Reports:

BUILDING and ROADS: No report. **MARINA:** Arvin Wylie reported the installation of electricity on the North end of the docks is progressing. The Marina is requesting \$800.00 for replacement of tools stolen in the break-in of the workshop. The pile of dirt from past dredging needs to be removed to make room for the dredging scheduled for January 1998. They suggested running an as for free dirt. The marina would like to replace the log in front of the office with chain and posts. This should be taken to the environmental Committee for their impute. There are several junk trailers parked in the south parking area. They have no license plates and cannot be identified. Marina Committee is requesting a notice in the Newsletter to the effect that they will be scrapped if not claimed. **ENVIRONMENTAL:** No report **SOCIAL CLUB:** Doris Seeley reported a salad pot lunch was held September 22nd. Speakers were County Treasurer Ila Mikkelson and Judy Morris. It was approved to purchase 2-30 cups coffee pots and four tables. Marion Holbrook has samples of the sweatshirts with Cape George logo. These are available to be seen on Wednesday morning from 10 a.m. to noon. Mary Maltby reports that all booths have chairpersons. It was voted to divide Bazaar profits as follows 5% County animal Services. 5% Literacy Council, 30% Environmental Committee, 20% each Marina, Pool, & Social Club. Luncheon is planned for October 30th at Blackberry's. Christmas party is set for December 6th. **POOL:** No report.

MEMBERSHIP: Sarah Davis purchased 211 Ridge Drive, Genevieve Hawk purchased 511 Dennis Blvd. Village. John and Shirley Hurst purchased lot 12, Blk7, Div 3. Colony. Russ and Pauline Longcrier purchased Lot 2 Div 7, Highlands. Mark and Linda Morris purchased Lot 39, Blk 14 Div.7 Colony, and Robert and Phyllis Peterson purchased 201 Spruce Drive, Village.

MANAGER'S REPORT: Mac has been cleaning the ditches in the Village, and will be doing the Highlands and Colony in preparation for the winter rains. New homes have been built in the last two years without the required five-foot asphalt driveway connection to the roadway being constructed. Owners of these homes will be contacted and informed that they are to comply with the revised July 20th 1996 Building Guidelines requirements. Three new 100 amp 3 phase fused switch electrical panels have been installed at the tank farm to replace the two damaged panels for wells # 4 & %. The next water project is to continue moving forward with Well # 6. We did some remodeling work at the office.

Information:

1. Board review of Cape George insurance policy package- appears adequate
2. Board members who wish to attend the CAI workshop in Bellevue on Nov 1st should register.
3. Jefferson County Transit will be working on developing future service to Cape George Road.
4. The fish-farming request on Discovery Bay has generated numerous letters to the U.S Army Corp. of Engineering. The Army has assured hearing will be held in this area prior to issuing a permit.

Letters: Mr. and Mrs. Robinson

Mrs. Robinson was in attendance, and suggested that a geology report may be of value to help stabilize the embankments in Cape George.

Member Participation: B. J. Johnson is requesting the removal of a large tree on her property. This request will be held over until an 'on site' review of property.

Business:

1. Water conservation pricing will be presented to the membership for review prior to implementation. ***** Hearing has been set for November 13th 1997 at 6.30 a.m.
2. Overdue water use charges collection hearing has been set for November 13, 1997 at 6.30 a.m.
3. The Board has adopted revised Swimming Pool Rules & Regulations. Copies are available at the office and posted at the pool.

The following motions were made, seconded and unanimously approved.

1. Motion.

Resolution:

Whereas the Board of Trustees of Cape George Colony Club is authorized to transfer Reserve Funds. And, whereas the Board deems it necessary to make transfers in order to meet a debt obligation to Tillia Well drilling. Be it resolved that \$3,380.11 designated as Water Growth funds be transferred from Seafirst Investment Reserve Account #51116630 to checking Account #30620918. (6-0)

2. Motion

AFE for \$1,156.00 to Straits Electric:

For the second stage of wiring and replacing breakers in electric panel. Pertaining to Well #4. by the Board of Trustees of Cape George Colony Club August 14th 1997. — (6-0)

3. Motion.

Colman Drive:

Whereas the Board approved to lay pipe as part of a water drainage problem at the curve on Colman Drive - above last years washout. (6-0)

4. Motion

Variance:

A variance to the building Guidelines will be added for approved plastic corrugated pipe to be used for driveways. (6-0)


Announcements

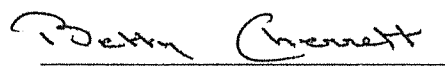
Study Session November 11th 1997 Club House 7 p.m.
Board Meeting November 13th 1997 ClubHouse 6.30 p.m.
Hearing on Water Conservation Pricing and
Overdue collection of water charges.

Adjourned 8.45 p.m.

Respectfully submitted:

Approved by:


Dick Maltby Secretary
Board of Trustees


Betty Cherrett President
Board of Trustees

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
Closed Session
October 23rd 1997

Meeting called to order at 9.00am

In Attendance: Betty Cherrett, Pat O'Grady, Dick Matlby, Irma Noel,
Fred Evans, Jerry Martin, Norman Jones.

With Manager, George Casteneta.
Cape George Colony Club attorney: Tom Jackson

At 9.03a.m. --The meeting was moved into closed executive session to discuss legal matters with our attorney

- RE: 1. Mr. Budge. Attorney representing Chubb Insurance (by letter) submitted a proposal for division of the Judgement award in Mr. & Mrs. Tostenson court action.
2. Chubb Insurance proposed action to file a writ of execution on Mr. & Mrs. Tostenson Boston Whaler Boat, Trailer and Motor.
3. Member's request for tree removal.

After Board discussion, Motion's on items 1 and 2 were outlined, approved and passed

After discussion meeting was adjourned at 10.15 a.m.

Meeting was opened as a regular meeting at 10.16 a.m.

Fred Evans not in attendance

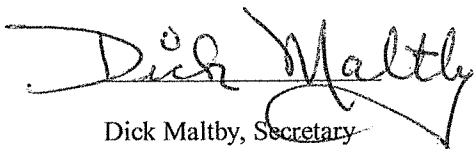
The following motions were reviewed, seconded and unanimously approved.

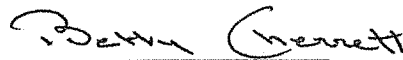
1. The Board approved Mr. Budge. Attorney at law - Proposal for division of attorneys fees in Orville and Karen Tostenson court action, subject to Chubb Insurance Co. approval. (5-0)
2. The Board approved to authorize Chubb Insurance to file a writ of execution against Orville and Karen Tostenson as the (1st) first step in securing the Boston Whaler Boat, Trailer and Motor. (5-0)

Meeting closed at 10.35 a.m.

Respectfully submitted: -

Approved by: -


Dick Matlby, Secretary


Betty Cherrett, President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
NOVEMBER 13, 1997**

1. Call to order: The regular meeting was called to order at 7:06 p.m.
2. In Attendance: Betty Cherrett, Fred Evans, Dick Maltby, Norm Jones, Irma Noel, Jerry Martin and Manager, George Castaneda. Pat O'Grady was absent.
3. Action on Minutes: Minutes of the October 16, 1997 Board meeting were approved as submitted.
4. Treasurer's Report: Fred Evans reported the following:

Operation Account:	\$88,812.53
Reserve Account:	119,167.68
Checking Account:	59,019.01
5. Committee Reports: **Building & Roads:** Concurs with guard rails on Colman Dr. (see environmental report). **Marina:** Arvin Wylie reported they have been dredging the past two to three weeks and have removed a large amount of silt from the entrance to the Marina. The new dredging system, which we have developed, seems to be very effective. During the last dredging session, we broke the digger on the dredge and had to stop until we could get it repaired. We will dredge next week weather permitting. We are still trying to get rid of the dredging from January that is piled on the beach, and are considering filling in the hole at the sound end of the Marina if we can figure a cheap way to move the dirt. We are still trying to find the owners of the abandoned trailers at the south end to have them taken care of, or we will scrap them. We are going to put a metal plate on the door jam that was damaged during our recent robbery. It will be cheaper than replacing the entire door jam. The ramp at the boat launch has broken loose again. We will be replacing it as soon as possible. Several members of the Marina crew are working on replacing ceiling tiles in the ClubHouse, as time permits. I will be shutting off water to the docks very shortly, if the weather continues to remain cold. Water at the frost-free pipes at the north and sound ends will remain on for washing boats. **Environmental:** Salmon Pen Update: To date, we have not had a reply from the Corps of Engineers nor the point group from Miller Peninsula as to a requested hearing on the salmon pen issue. There is a lawsuit submitted by a consortium of 25 or so Marine environmental groups of the state. This was the last agency to approve the construction of the pens. The suit indicates non-compliance by the state agency to federal laws dealing with marine environment. The approval represents a "rubber-stamped" decision without proper hearing from communities or other state/federal agencies as to the environmental impact of this industry. We will keep you posted. Our committee has presented a request to the Board to add on permanent bench to the Cedar St. greenbelt in the Village. This would be constructed near the road for the benefit of walkers. We would also like to place a picnic table a little further into toe greenbelt on a trial basis. We are pursuing a suggestion to keep the benches throughout the common areas as free of weeds and high grass as possible. A perimeter box constructed at ground level and filled w/a-landscaping net and wood chips will be incorporated in each of these areas. A Q & A session will be tentatively held in January addressing tree-pruning techniques and windowing trees in the community. A qualified aboritist will hopefully answer any questions you may have on trees in general. Guard rails will be installed on the north side of Colman Dr. above the Ravine Trail head. **Social Club:** Doris Seeley reported the Social Club held a luncheon at Blackberries in Fort Worden on Oct. 30th. In honor of Halloween many ladies wore costumes.

The Bazaar was a huge success again this year. Many thanks are due all those who worked on the Bazaar, and an extra helping of thanks to those who headed the committees. Special thanks to Mary Maltby who chaired the whole thing and brought it all together. Our big focus now is the Christmas party, Christmas project and Christmas food drive. The Christmas party will be December 6, and paid reservations must be in by December 1st. Details are in the November Newsletter. We hope everyone remembers to bring food items for the food drive, and donations for the Christmas project to help a needy family or two. The New Year's Eve celebration has been planned again by Pauline Magrillio. This is planned for 5 PM to give everyone a chance to wish their friends here a "Happy New Year" and have time for other activities later in the evening. Mary Maltby reported that the Bazaar gross earnings for the two days were \$7,700.00. Pool: Marilyn Hider reported that the Pool Committee did not meet in November as most of us were involved with the Bazaar. The pool has been closed since the Bazaar due to an electrical problem, which we hope, will be remedied soon. We will be meeting again in January. **Membership:** John Gieser purchased Lot 11, Block 8, Division 3 of the Colony and John and Leanne Ryan purchased 181 Huckleberry Place.

6. **Manager's Report:** So far this has been an interesting and strange month. Everything seems to be falling apart or breaking down. Someone has been removing newspapers from the mailboxes and couples of young kids emptied out one of our newsletter boxes and were delivering the newsletters door to door requesting large tips. Yesterday one of our members in the Colony shot a deer in his back yard. The matter has been turned over to the Sheriff's Dept. and the Dept. of Fish and Wildlife. Today one of our members ran into the Clubhouse as he was hauling his boat around the building. Cape George seems to be under a dark cloud. The new ceiling tiles for the clubhouse are in and Dale Huselton and his crew will be doing the work. Thanks Dale. The electrical work in the pump room may not get done till next Tuesday. Puget Sound Energy was scheduled to be in tomorrow to turn the power off, but I learned today this may not happen until next week. This Friday we start fusing the 12" HDPE Poly pipe that will be placed at Colman Dr. and Marine View Place to correct the erosion problem. The whole project will take several days to complete. We will be cleaning and landscaping the tank farm area. Next spring we will paint the tanks. Hauling the dredge material on the beach to Huckleberry is next on our agenda. The material will be used to fill in the washed out section. This will have to be done before the next scheduled dredging in January.

7. **Discharge of Firearms within Cape George Colony Club:** After general discussion it was decided to hold over to December study session.

8. **Information:**

- a. Beach access gate hold for study session.
- b. Community Center will not be left open due to lack of supervision at this time.
- c. Fish farming in Discover Bay- The Environmental Committee will write a letter for Board approval against this project.
- d. Cape George handbook should be ready in January 1998 for review and printing.

9. **Member Participation:**

- a. Mr. George Brown, 491 Sunset is requesting help reference water drainage. The staff will look at ditching on Palmer when time permits.
- b. Mr. Dale Huselton of the Marina Committee will be putting a notice in the Newsletter regarding apparent abandoned boat trailers.
- c. Mr. Sherry Smith, 51 Sequim Pl.- water problems should be resolved with the clearing of drainpipe on Huckleberry Pl.

10. **Business:**

- a. Guardrails on Colman- The Staff will be looking into cost.
- b. Collection of overdue assessments- tabled until Dec. 97 meeting.
- c. Water run off repair on Colman & Marine View Place- The staff will be installing pipe this month.
- d. Newsletter- The Minutes will have a complete text of the Committee reports so it will not be necessary for Committees to repeat same information in the newsletter.

11. The following motions were made, seconded and unanimously approved.

Motion:

Bench and Picnic Table.

That the Environmental Committee is authorized to place a park bench at the entrance of Cedar St. greenbelt in the Village. A trial period placement of a Picnic Table and bench in approximately the same area has also been authorized. (5-0)

Motion:

Delinquent Water users fees.

That the Cape George Manager will conform with FIN05 (97) Members will be notified in 30 days and if unpaid 60 days of delinquent accounts, and after 90 days, delinquency will be referred to the Board of Trustees for action. (5-0)

Resolution:

Whereas the Board of Trustees of Cape George Colony Club is authorized to transfer Reserve funds, and Whereas the Board deems it necessary to make transfer in order to meet a debt obligation to Quality 4 X 4 to purchase a snowplow. Be it resolved that \$2,095.27, designated as Equipment Reserve money be transferred from Seafirst Investment Reserve Account #51116630 to Checking Account #30620918. - (5-0)

AFE for \$3,100.00 for drainpipe, fusion machine, technician and misc. expenses to repair erosion damage on Marine View Place. - (5-0)

AFE for \$700.00 to replace tools stolen and Marina Workshop. - (5-0)

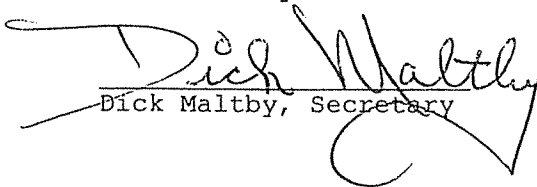
AFE for \$3,574.13 to B.D.S. Inc. Quality 4 X 4 Truck Supply for new Snow Plow. - (5-0)

12. **Announcements:** The following Board meeting will be held in the Clubhouse on the indicated dates:

1. Study session December 9, 1997 ---- 6.30 p.m
2. Board meeting December 11, 1997 --- 7.00 p.m

13. **Adjournment:** The meeting was adjourned at 8:25 p.m.

Submitted by:


Dick Maltby, Secretary

Approved by:


Betty Cherrett, President

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
NOVEMBER 13, 1997

1. Call to order: A special Board meeting was called to order at 6:35 p.m.
2. In Attendance: Betty Cherrett, Fred Evans, Dick Maltby, Norm Jones, Irma Noel, Jerry Martin and Manager, George Castaneda. Pat O'Grady was absent.

The purpose of this meeting was the discussion of:

- 1) Delinquent Water uses accounts.
- 2) Water Conservation.

After general membership discussion. Action will be taken on item (1) item (2) will be tabled for the December 11th 1997 meeting.

3. Adjournment: The meeting was adjourned at 7:05 p.m.

Submitted by:


Dick Maltby, Secretary

Approved by:


Betty Cherrett, President

**CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
DECEMBER 11, 1997**

1. **Call to order:** The regular meeting was called to order at 7:04 p.m.
2. **In Attendance:** Betty Cherrett, Pat O'Grady, Fred Evans, Dick Maltby, Irma Noel.
Norman Jones, Jerry Martin, and Manager George Castaneda were absent.
3. **Action on Minutes:** Minutes of the November 13, 1997 Board meeting were approved as submitted.
4. **Treasurer's Report:** Fred Evans reported the following:

Operation Account:	\$89,179.28
Reserve Account:	119,659.78
Checking Account:	47,761.73
5. **Audit Review:** Fred Evans, Treasurer gave an audit report and review for 1997. A copy of this report is available at the office upon request.
6. **Committee Reports:** **Marina:** Arvin Wylie reported they pulled the dredge and are going to do some major repairs to get it in shape for a possible March dredging. We are going to replace the flotation underneath the dredge, weld port side anchor winch that was broken during the last dredging. We are also replacing the cables on both forward anchor winches because the old cable is spliced and worn badly. We are going to move the anchor blocks from the head of the digger up to the frame of the dredge to keep them clear of the digger while dredging. We are also going to install a roller on the stern of the dredge to keep the stern anchor from hitting the flotations under the dredge. Bob Skoien and Bill Magrillio purchased a VHF antenna for the VHF radio we have in the shop so we will be able to monitor channel 16 in case anyone is in need of assistance in our area. We will also be able to monitor marine weather forecasts from the shop for the convenience of all boat owners who use the marina. We have done some serious cleaning in the Marina shop and have replaced all of the coffee cans with new divided rotary storage bins for all nails, screws, nuts, bolts, etc. We have also cleaned out all the dead birds in the chimney and put a cap on top to prevent any more birds from getting trapped. The Marina crew have been working on the corner of the club house that was accidentally damaged by a member of the Marina crew whose name will be withheld. The water has been shut off to all of the floats, and the pipes have been drained. There is still a frost-free faucet at the north end of the Marina for washing boats. After use, be sure to remove the hose from the frost-free faucet, as the hose will freeze and back up into the frost-free faucet. We are going to work on putting power at the south end storage area so that boat owners storing their boats for winter can have power to keep boats from freezing up. We will also install a permanent pipe under the south jetty wall for use as a discharge line from the dredge when we start dredging the interior of the marina.
Environmental: Cape George Dr. and Palmer Dr. intersection will have several heathers and heath planted on the NE corner in the near future. This will add to the corner's appearance that has been initially cleaned and made attractive by the Evans'. Planning on the Ravine trail reconstruction is in progress at this time. We will do the following over the next few months: trail demarcation as soon as we can determine channel flow and some work is completed on it; trails will be reconstructed starting with the Village trail after the new fill settles this winter. We plan on using some new cedar logs to support a step-down on this section. The new drainpipe should keep this section drier; shore up a couple of

the low-lying sections of the main trail with 1/2 man rocks. Work to be done by outside hire. This shoring up will include the base of the 2 new drainpipes entering the Ravine creek. 5 species of native shrubs have been planted at Colman Park this past November. (Overall 50 shrubs were planted). We also took delivery of some 2 & 3 man rock that will be placed at the base of the east bank (abutting Colman Dr.) This bank will be back-filled to allow a more gradual incline for purposes of planting and maintenance later. **Social Club:** Doris Seely reported that with the hurry and scurry of the holidays, the Social Club has not been too active. Following the successful Bazaar, everyone needed a rest. However, Mary Maltby took on the tremendous task of arranging the Christmas Dinner, which was another huge success. Sylvia Thomas did the decorating, which put us all into the Holiday spirit. Since there was no prepared program, it gave us all a chance to visit with friends. Another group who have been very busy are those in charge of the Christmas project. Mary Ann Besel and her committee have been shopping sales to get the best bargains possible. The donations have not been as generous as in years past, so they have to pick and choose among the gifts needed. After reading the December Newsletter, both families sound like deserving people. A meeting is planned for January 26 at 10:00 AM at the Clubhouse. Cookies and coffee will be served.

7. Manager's Report: At this time both Colman Dr. and Marine View Pl. projects are completed. All that remains to do is some landscaping and seeding. I am very pleased with the results and urge all the Board members to take a look at both areas. If you had seen the massive washout that had occurred at Marine View Pl., then you could truly appreciate the hard work it took to correct the problem. By doing the work we have not contracting out the projects as had been suggested, I would say that a great deal of money was saved. Our next project is Huckleberry Pl. and again we will be using the dredging material from the beach. I have discussed the Marina Drive electrical hook-up for the Security Gate and the future Manning residence with the Puget Sound Energy Project Manager. By Wednesday, December 10, the project plans will have been drawn up. A transformer is to be installed by the electrical vault that is there now. Trenching will be done for the line for the gate (if approved) with a secondary line for the residence. The gate can be delivered to us within a matter of days from Seattle. This office has received several complaints pertaining to members who walk their dogs on the roads and beach and do not remove or dispose of the animal's defecation. It does not take much effort to take a plastic baggy with you on your walks for that purpose. The Board may wish to consider placing a pooper-scooper \$25.00 violation in the fine schedule. It's a messy problem, to say the least.

Information:

a) The outline of Jefferson County Comprehensive water plan was presented at the work session on December 9, 1997 and is available at the office for review. b) A notice regarding placement of newspaper boxes will be put in the Newsletter. c) Cape George Staff has completed storm damage repairs on Colman Dr. and Marine View Place. d) Mr. George Brown will receive a letter regarding Cape George's responsibility for surface water run off. e) The Cape George Handbook is in final review and should be ready for printing in early 1998. f) The no shooting of firearms within Cape George was re-emphasized. g) President Betty Cherrert informed the membership present as to the recent developments in the Orville and Karen Tostenson lawsuit. Cape George has taken the necessary legal steps and acquired the Tostenson boat for Sheriff's auction in January 1998. Cape George will receive the larger portion of the sale, which will apply towards the reduction of judgment against the Tostenons. h) Letter from Suzanne Holmes requesting a drain ditch on the Campbell property was held over pending engineer report.

9. Member Participation:

a) A Board member has received some complaints regarding a generator operating at a construction site on Queens Place. The Board suggested area residences contact the Contractor.

b) Dale Huselton, Cape George Harbor Master is requesting owners of apparent abandoned boat trailers at the Marina be not notified regarding their removal. The Board will request removal upon notice of legal owners.

10. **Business:**

a) President Cherrett is requesting that all Committee Chairpersons present minutes of their meetings to the Board of Trustees.

b) Water conservation pricing will be held for Jan. 1998 when all Board members are present.

11. **The following motions were made, seconded and unanimously approved.**

a) The Cape George Manager is instructed to install the beach access gate on Marina Drive below all private driveways. Cost shall be based on information contained in the July 15, 1997 memorandum from the Manager. Money that may be refunded for electricity hookups shall be returned to the general fund. Approved 4-0.

b) The Cape George Colony Club Manager is authorized to submit to Small Claims Court of Jefferson County District Court for payment from a member who is delinquent in paying his assessments. The current unpaid accounts are in the SUM of \$1,775.17. Approved 4 -0.

c) That the Cape George Colony Club Manager is authorized to purchase a paper shredder to meet the needs of the Office Staff. Cost not to exceed \$200.00. Approved 4-0.

d) The Marina Committee is authorized to purchase lumber for update of Community Street signs in the amount of \$200.00. Approved 4-0.

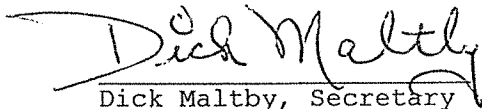
12. **Announcements:** The following Board meeting will be held at 7 p.m. in the Clubhouse on the indicated dates:

1. Study session January 13, 1998 7 p.m.

2. Board meeting January 15, 1998 7 p.m.

13. **Adjournment:** The meeting was adjourned at 8:59 p.m.

Submitted by:


Dick Maltby, Secretary

Approved by:


Betty Cherrett, President

CAPE GEORGE COLONY CLUB
VARIANCE HEARING
December 12th 1996 at 7pm.

In Reference to:-

Request for Height Variance to build a 19' Barn 2ft over height restriction.

By:- Al and Cookie Tonkunas
Cape George Highlands

Lot #39, Division #7, Cape George Highlands.

On this day:- December 12th 1996 a variance was approved for the following:-

Height Variance for a 19ft Barn to be built in conjunction with a residence.

No opposition was presented.



Linda Cooley President.



Betty Cherrett Secretary.

CAPE GEORGE COLONY CLUB
VARIANCE HEARING
December 12th 1996 7pm.

In Reference to:-
Request for Height Variance to build a two-story residence
By:- Steve Simpson
Cape George Highlands

Lot #21, Division #7, Cape George Highlands

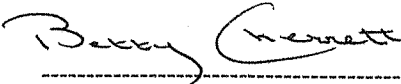
On this day:- December 12th 1996 a variance was approved for the following:-

Height Variance for a 22ft home(over the 17ft height restriction).

No opposition was presented.



Linda Cooley President.



Betty Cherrett Secretary.

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING
Closed Session
December 17th 1997

Meeting called to order at 9.10a.m

In Attendance: Betty Cherrett, Dick Matlby, Irma Noel, Norman Jones
Fred Evans and Jerry Martin.
Pat O'Grady was absent

With Manager, George Casteneta.

At 9.11a.m. --The meeting was moved into closed executive session for discussion of: -
Mr. and Mrs. Tostenson judgement award obligation.

After Board discussion, Motion on proposed action were outlined, approved and passed

After discussion meeting was adjourned at 9.30 a.m.

Meeting was opened as a regular meeting at 9 31a.m.

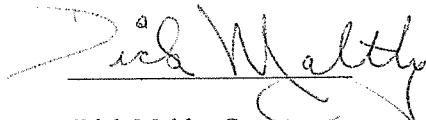
The following motion was reviewed, seconded and unanimously approved.


1. The Board has approved -
That Tom Jackson Attorney for Cape George Colony Club, notify the Jefferson County Sheriff of their decision to place a reserve bid of \$8 ,000. on a Boston Whaler, Boat, Motor with Trailer, owned by Orville and Karen Tostenson, which is to be sold at public auction on January 23rd 1998 . (5-0)

Meeting closed at 9.35 a.m.

Respectfully submitted: -

Approved by: -


Dick Matlby, Secretary


Betty Cherrett, President